

University of Louisiana at Monroe

Registrar's Office

REQUEST TO WITHHOLD DIRECTORY INFORMATION

Under the rights granted to me by the *Family Educational Rights and Privacy Act*, I request that items defined as *directory information* by the University of Louisiana at Monroe (ULM) not be released without my written consent. I understand that my request to withhold such information will remain valid indefinitely or until I submit a written request to the ULM Registrar's Office to lift the restriction. Further, I understand that this form is not valid unless it is completed and submitted to the Registrar's Office along with a photo ID.

I understand that the following informational items are defined as *directory information* by ULM and will not be released:

- Name
- Address(es)
- Telephone number
- E-mail address
- Date of birth
- Dates of attendance
- Degrees and dates received
- Current class schedule*
- Classification (e.g., freshman, senior)
- College and major
- Full-time/part-time status
- Level (e.g., undergraduate, graduate)
- Academic honors
- Awards and scholarships
- Most recent institution attended, including high school
- Photograph*
- Participation in sports or other recognized activities
- Weight and height of members of athletics teams

*released only to ULM, local, state, and federal law enforcement agencies

REQUIRED INFORMATION

Date

Printed Name

Signature

CWID